

HOLLY LODGE ESTATE COMMITTEE
MINUTES OF MEETING HELD 13 December 2011

Present: Dominique Florin, Olive Gattenby, Joseph Holderness, Peter Jacobs, Darren Lennard, Peter Wesley, acting chairman, Li Weinreich, Secretary,

Apologies: Chris Jackson

Started: 19:40

- 1 Minutes of 2 November + ½ Yr 16 November were agreed and signed.
2. Finance:
 - Petty cash system of £500 for Secretary and £50 for Maurice approved. £500 now kept by secretary which is replenished by sending receipts to accountant.
 - DF - currently only very few non payers so opinion is that current list ok to use for HLE paper permits.
 - DL - VMF non-payors will not be issued with parking permits when the estate switches to the MET permits in early 2012.
 - LW ongoing poor service from Barclays re transfer of bank mandate.; Calls and emails not returned.
3. MET Parking
 - PW – summary of meeting with MET to review first month of patrolling meeting.
 - At meeting PW, LW, DL, ML, Sarah, Laura, Zac
 - PW observation that generally best to assume that MET will only respond to instructions in writing.
 - DL - MET have been given additional instructions:
 - No PCNs for bleached-out or faded permits,
 - No PCN's if a vehicle covers 1/3 or less of a white line.
 - DL - Residents should be reminded that once a PCN issued it can only be appealed for cancelation or amendment by contacting MET directly – the patrol office cannot make this decision. (JH confirms this is usual procedure with PCNs issued in Camden).
 - DL : note that HLE concerned with
 - Overnight parking
 - Commuting parking
 - Tradesmens' vehicles
 - Weekend parking for access to Heath etc
 - LW - fyi MET giving temporary permits for building contractors and long term Camden Newbold guardians which will be issued again when new permit system in place.
 - All agreed, again, that only MET can deal with all appeals, and all appeals that are sent to Committee members should be directed to MET, and residents and tenants cannot and should not expect the Committee to intervene on behalf of a specific appeal.
 - DF – the appeals process has to be transparent
 - PW – Committee will have a monthly meeting with MET so HLE can oversee process.
 - LW – advises that secretary gets a lot of PCN calls from residents who are used to having PCN cancelled because of mistakes in not following Parking regulations. Residents now informed that only MET can deal with appeals.
4. New MET PARKING PERMITS

- Much discussion on minimum level of documentation needed when Committee executes change to new MET permits
 - DL - Residents have to demonstrate that permits requested are only for cars registered at HLE address or if a company car then a proof of car care.
 - Committee agrees :
 - oPlot owners to give copy of V5.
 - oFlat residents to give V5 + proof of address + insurance documents.
 - LW Should issue by roads over say 6-8 weeks so process will be more manageable. Then publicise finite changeover date. Parking sub-committee to consider and revert with proposal for changeover.
5. Abandoned Cars
 - OG – Why has it taken so long for these cars to be removed?
 - PW Takes time for MET to apply to DVLA for address details and notice to be sent before cars can then be towed away.
 - LW should happen in next 10 days
 6. Staff
 7. Roads
 - PW – To get accurate idea of cost to replace roads, paths and crossovers need to go to tender with about 4 companies to tender an 80 box matrix. Cost probably around £500 – £800 K.
 - Spoke to Reg who said it is part time role and will need to do an inventory of all the surfaces first then prepare tender and get quotes, will take about 3 months to do. 2 years ago a retired qualified surveyor charged £500/day to do road surfaces done but not paths and crossovers. Reg quoted £2000.
 8. Hillway Entrance
 - OG Project now completed. Size of pillar lights are a problem either too bog or too small. Ideally sensor should be used. Still need to investigate more. Budget balance only £400.
 - DL JH good response from residents on Xmas lights
 9. Gate Closers
 - CJ did informal poll –
 - DF Meeting including Elizabeth Doherty + Mia De Souza. Views ranged from 'Why are gates needed' to 'maybe one or 2 are a problem'. Legal advice is 'If anyone has a problem something has to be done'.
 - DL remove one of closers? – Makepeace Av. Or by bus stop in Oakeshott.
 - OG – if gates are kept open mopeds using as a rat run are dangerous for residents
 - JH mopeds doing stunts and moped riders seen carrying a big knife on estate.
 - DL what does HLE choose to do – have to get advice
 - LW Is this a health & safety issue? Call Disabled Living foundation in Edgware Road.
 - PW Ask for advice. Will ask disabled business partner - Chris.
 - DF to inform Elizabeth gates under consideration.
 10. D Slams
 - PW BT promoting high speed connection on HLE but they do not have HLE way leaves. BT calling offering DSL but it is not BT 100 GB infinity service.

11. Security
 - PW HLEC asked by Oakeshott resident what happens if there is a serious insurrection and a camp is set up in park. Is HLE prepared? Committee possible problems discussed and police would be informed as private land has been invaded.
12. Staff Winter works program
Now in Drop Box.
13. WEBSITE
 - DL has had to decommission website as built by the contractor Pete Hall. Not fit for purpose and too buggy. DL has rebuilt website in his spare time on a simpler platform. All content is still the same and suffers from same weaknesses as before re quality of copy and relevance.
 - DL apologies for the £2,500 that was spent on the 'new' website.
 - Still require help to change old text and add pictures as required on website.
14. Legal issues:
11. A O B
 - Kevin's plaque requested by David Smith PW to inform him: OG said that when tree was planted decision had been made by committee not to put up any more signs on estate.
 - LW received email from Highgate Ward Safer Neighborhood Committee. Can someone attend meetings?
 - PW Request for Volunteers to help with website & Liaise with Highgate Ward safer neighbourhood committee.
 - DL – Do HLEC want to reinstate notice board that used to be at Swains Lane Estate Entrance which was originally requested by HLECC and paid by HLE. OG old notice board was messy and decommissioned when it started disintegrating. Committee voted to replace it. Will need to get a costing.
 - PW Pippa Walton still sorting out Rubbish...???

Meeting ended at 10:20 pm